

**GOVERNMENT OF TELANGANA**

**COMMISSIONER OF FOOD SAFETY,  
DIRECTORATE OF INSTITUTE OF PREVENTIVE MEDICINE,  
PUBLIC HEALTH LABS. & FOOD (HEALTH) ADMINISTRATION  
NARAYANAGUDA, HYDERABAD**

**INVITATION FOR OPEN TENDER  
NOTICE INVITING OPEN TENDERS FOR ENGAGEMENT OF NABL  
CONSULTANT FOR FSSAI INTEGRATED ASSESSEMENT OF STATE FOOD  
LABORATORY, IDA, NACHARAM, HYDERABAD-500076.**

Ref No.: 007655, I & PR DEPT., HYD Dt.24/05/2023

**TENDER SCHEDULE**

Last Date of Submission/ Receipt of tender documents	The sealed tender documents can be submitted up to 30/05/2023 by 17:00 hours through hard copies in prescribed format at Directorate of IPM PH Labs. & F(H) Admn., Narayanaguda, Hyderabad-500029 by hand or by post.
Opening of Tenders	The tenders will be opened on 31-05-2023 at 15:00 Hrs
Scope of work	Consultancy Services only for hand holding up to completion of FSSAI integrated assessment as per ISO/IEC 17025:2017 for NABL scope expansion & FSSAI in food products as per State Food Testing Laboratory requirements.
For any Technical clarification	Chief Public Analyst Office Address: State Food Laboratory, IDA Nacharam, Hyderabad, T.S - 500076. Mobile Number: 9492535201

Sd/-  
DIRECTOR

Ref No: 007655, I & PR DEPT., HYD

Dt.24/05/2023,

**GENERAL TERMS & CONDITIONS:**

- 1) The bidder shall seal the two envelopes both the Technical Bid and Financial bid in two separate envelopes and put in one outer cover and should be SEALED WITH AND SUPERSCRIBED with tender number and due date. Quotations should be addressed to "The Director, Institute of Preventive Medicine Public Health Labs. & Food (Health) Administration, Narayanaguda, Hyderabad-500029" and delivered by hand or by post. We are not responsible for any delay in post or undelivered post.
- 2) The quotation sent by Fax/e-mail, cannot be accepted.
- 3) If the Tender opening day falls on a Public Holiday, the tender will be opened on next working day. Quotations should be submitted only on working days.
- 4) The Technical bids would be opened as per the schedule and technically qualified bids only will be considered for opening of Financial bid. The successful bidder will be intimated. Details of bidding will be displayed at IPM notice board and department will not communicate any information to the other bidders.
- 5) The acceptance of the quotation will rest with the Commissioner of Food Safety, Hyderabad who does not bind herself to accept the lowest quotation and reserves the right to herself to reject all the quotations received or partially accept any without assigning any reasons.
- 6) The offer shall be valid for thirty days from the date of opening of the quotations. No revision in price will be allowed after opening the quotation.
- 7) Unsolicited/conditional/Unsigned tenders shall not be considered.

Sd/-  
DIRECTOR

Ref No: 007655, I & PR DEPT., HYD

Dt.24/05/2023

**TECHNICAL ELIGIBILITY:**

**The technical proposal shall necessarily contain the following:**

- 1) Documents related Company Registration Certificate, PAN card, GST registration certificate.**
- 2) Income Tax Return in proof for three years financial years (2020-21, 2021-22 & 2022-23).**
- 3) The consultant firm should have experience for dealing with NABL accreditation and integrated assessment and certification work OR should have qualified Lead Assessor on ISO 17025:2017 from NABL/QCI.**
- 4) Past work experience, contract orders and completion certificates in brief along with the current assignments handled especially mentioning the major clients (not less than three) during the last three (3) financial years on NABL accreditation of R&D Laboratories/PSU/ State/Central government/ Private organizations.**
- 5) Brief details of qualified professionals employed by the bidder organization along with complete details of team members proposed for State Food Laboratory, IDA, Nacharam, Hyderabad.**

Sd/-  
DIRECTOR

Ref No: 007655, I & PR DEPT., HYD

Dt.24/05/2023

**TECHNICAL BID**

**ELIGIBILITY CRITERIA / COMPLIANCE STATEMENT**

<b>Sl. No.</b>	<b>Specifications</b>	<b>Compliance Please write (Yes/No)</b>	<b>Remarks</b>
1	Company Registration Certificate is to be attached		
2	PAN Card is to be attached		
3	GST Registration certificate is to be attached		
4	Filled Income Tax Return(s) of the last three financial years (2020-21, 2021-22 &2022-23) attached		
5	The NABL consultant firm should have been approved by the QCI, India or should have qualified Lead Assessor on ISO 17025:2017 for dealing with NABL Accreditation/ certification work (attach copies)		
6	Bidder shall attach minimum three work orders as experience of rendering consultancy services in the area of NABL Accreditation certification of R&D/ PSU/ Telangana State/other states/Central government organizations.		
7	Brief detail of qualified professionals employed by the bidder organization along with complete detail of team members proposed for the assignment including their name, experience, profile, specialization etc. (Attach copies)		
8	Undertaking Submitted		

Sd/-  
DIRECTOR

Ref No: 007655, I & PR DEPT., HYD  
Dt.24/05/2023

**FINANCIAL BID**

Consultancy Charges : \_\_\_\_\_ exclusive of all taxes

Exact Taxes Rate : \_\_\_\_\_ % extra

Total Consultancy charges : \_\_\_\_\_ Rupees  
including Taxes

Validity of Offer / Quotation: \_\_\_\_\_

**Payment Terms :**

Payment will be issued within 30 days after completion of work.

Sd/-  
DIRECTOR

Ref No: 007655, I & PR DEPT., HYD

Dt.24/05/2023

**UNDERTAKING**

I \_\_\_\_\_, hereby declare that I am a qualified bidder as per the terms and conditions of this tender and I will abide by them including Code of Integrity stipulated by Government of Telangana State and accept the punitive measures on its violation.

Sd/-  
DIRECTOR